

American Academy of Pediatric Dentistry
 After-Action Minutes
 2007 Annual Session Board Meeting
 May 22, 2007

Meeting: Regular Annual Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: May 22, 2007

Place: Conference Room 17/18, Marriott Rivercenter Hotel, San Antonio, Texas

Presiding Officer: AAPD President, Philip H. Hunke

Members Present: Drs. Keith R. Morley, Beverly A. Largent, William C. Berlocher, Ray E. Stewart, H. Pitts Hinson, George M. Richardson, Warren A. Brill, Edward H. Moody, Jr., Kevin J. Hale, Jack W. Morrow, Joel H. Berg, Bradley R. Smith, Elliot R. Shulman, Donald V. Huebener, Paul Nick Rogers, Steven M. Adair, Heber Simmons, Jr., James J. Crall, John S. Rutkauskas

Staff Present: C. Scott Litch, Deputy Executive Director and General Counsel; Margaret A. Bjerklie, Executive Assistant and Officer Manager

Guests: John R. Liu, Secretary-Treasurer Elect; Douglas B. Keck, At-Large Trustee Nominee; Ronald W. Kosinski, District I Trustee-Elect; Charles S. Czerepak, District IV Trustee-Elect; Kevin J. Donly, Parliamentarian-Elect.

A. Jeffrey Dean, American Board of Pediatric Dentistry; Martha Ann Keels, AAP Section on Pediatric Dentistry; Jonathon E. Lee, California Society of Pediatric Dentistry; Jonelle Grant, Elizabeth Prada, and Raymond Tseng from Dr. William Vann's program at North Carolina.

President Hunke called the meeting to order at 8:00 a.m.

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Result	Relevant Council/Committee
1	To adopt consent calendar as amended.	Carried	Bjerklie	Complete	
2	To adopt the agenda, as amended.	Carried	Bjerklie	Complete	
3	To approve actions of the January 2007 Board of Trustees.	Carried	Bjerklie	Complete	
4	To reaffirm the February 2007 electronic vote of the Board of Trustees	Carried	Bjerklie	Complete	
5	To reaffirm the March 2007 electronic vote of the Board of Trustees	Carried	Bjerklie	Complete	

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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6	To approve the appointment of 5 new members to the Journal of Dentistry for Children Editorial Board, with Michael Casas replacing Ted Kroll, and 7 new members to the Pediatric Dentistry Editorial Board and 11 new or returning abstract editors, as noted in the report.	Carried	Adair	Complete	Editor in Chief
7	To reappoint Steven Adair as Editor-in-Chief for an additional one-year term.	Carried	Adair	Complete	Editor in Chief
8	To approve the expenditure of \$5,000 in the 2007-08 budget to cohost the Deans' reception at the ADEA Annual Meeting	Carried	Rutkauskas		Headquarters Office
9	To accept the recommendation of the Policy and Procedure Committee to amend Section 8.N.5.B. of the <i>AAPD Administrative Policy and Procedure Manual</i> regarding eligibility limitations for service on Nominations Committee.	Carried	Litch, Bjerklie		HQ
10	To accept the recommendation of the Policy and Procedure Committee to amend Section 8.N.5.B and Section 3.A.8 of the <i>AAPD Administrative Policy and Procedure Manual</i> regarding limitations on candidate nominations.	Carried	Litch, Bjerklie		HQ
11	To accept the recommendation of the Policy and Procedure Committee to amend Section 9.D.6 of the <i>AAPD Administrative Policy and Procedure Manual</i> to clarify the state unit organization approval process.	Carried	Litch, Bjerklie		HQ
12	To ratify the approval of the following state units: West Virginia Academy of Pediatric Dentistry; Delaware Academy of Pediatric Dentistry; District of Columbia Academy of Pediatric Dentistry; Wyoming Academy of Pediatric Dentistry; Idaho Academy of Pediatric Dentistry.	Carried	Hunke Bjerklie	Completed	General Assembly

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13	To accept the recommendation of the Policy and Procedure Committee to amend Section 11-Editorial of the <i>AAPD Administrative Policy and Procedure Manual</i> to reflect JDC process and other changes in editorial procedures for <i>Pediatric Dentistry</i> and <i>PDT</i> .	Carried	Litch, Bjerklie		HQ
14	To approve the Definition of Early Childhood Caries with the condition that a statement defining caries be added.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
15	To approve "Clinical Guideline on Periodicity of Examination, Preventive Dental Services, Anticipatory Guidance, and Oral Treatment for Children" with suggested changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
16	To approve "Clinical Guideline on the Role of Dental Prophylaxis in Pediatric Dentistry."	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
17	To approve "Clinical Guideline on Fluoride Therapy".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
18	To approve "Clinical Guideline on Management of Acute Dental Trauma".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
19	To approve "Clinical Guideline on Record-keeping".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
20	To approve "Clinical Guideline on Record-keeping" with changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
21	To approve "Policy on Use of Fluoride" with changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
22	To approve "Policy on Early Childhood Caries (ECC): Classifications, Consequences, and Preventive Strategies" with changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs

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23	To approve "Policy on Early Childhood Caries (ECC): Unique Challenges and Treatment Options " with changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
24	To approve "Policy on Emergency Oral Care for Infants, Children, and Adolescents".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
25	To approve "Policy on Intraoral and Perioral Piercing".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
26	To approve "Policy on Management of Patients With Cleft Lip/Palate and Other Craniofacial Anomalies".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
27	To approve "Definition of Medically Necessary Care".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
28	To approve "Guideline on Oral Health Care for the Pregnant Adolescent".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
29	To approve " Policy on Medically Necessary Care" with changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
30	To approve "Guideline on Use of Anesthesia Personnel in the Administration of Office-based Deep Sedation/General Anesthesia to the Pediatric Dental Patient".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
31	To approve "Policy on the Use of Deep Sedation and General Anesthesia in the Pediatric Dental Office".	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
32	To approve "Sedation Record" with the changes.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
33	To approve the new guideline, revised guideline, and deletion of old endorsement on Bacterial Endocarditis.	Carried	Berg, Chaet, Rutkauskas		Council on Clinical Affairs
34	To develop a task force/subcommittee of anesthesia/ sedation which has as its charge: to develop a culture of patient safety.	Defeated			

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35	To approve the recommendation to offer the course, Comprehensive Review of Pediatric Dentistry, three times a year.	Carried	Mills		HQ
36	To proceed with Oakstone to contract and develop DVD of the Comprehensive Review of Pediatric Dentistry course.	Carried	Rutkauskas, Mills		HQ
37	To charge the Council on Continuing Education to develop a mechanism and format for continuing education credit to be made available for doctors and auxiliary personnel via the AAPD newsletter, PDT. Have one or two articles in each newsletter that have 10 questions to be answered on an answer sheet that could be submitted for CE credit. Each article would offer 1 hour of CE credit. Each article/credit hour would meet DANB/CERP standards. The fee for each submission would be established by the AAPD Board of Trustees.	Carried	Ramos, Morrow, Olson		Council on Continuing Education
38	To charge the Council on Continuing Education to develop a Simulation training course to be given as a standalone or in conjunction with the AAPD-sponsored Sedation course.	Carried	Ramos, Morrow, Olson		Council on Continuing Education
39	To increase the level of voluntary PAC donation to \$200.	Carried	Wester		HQ
40	Motion to increase the level of voluntary AAPDF donation to \$200.	Carried	Wester		HQ
41	To join with the ADA in co-sponsoring the National Dental Museum's traveling exhibit, "MouthPower, with a 2007-2008 budgetary impact of \$3,000 for the exhibit plus up to \$4,000 for shipping.	Carried	Rutkauskas		HQ
42	To accept the bylaws changes of the AAPD Foundation.	Carried	Rutkauskas, Litch		HQ

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43	To accept the AADC invitation to make a presentation at their 2008 annual session.	Carried	Brill, Rutkauskas, Litch		HQ
44	To name Paul Casamassimo as the CODA Commissioner from AAPD.	Carried	Rutkauskas, Dalhouse	Completed	HQ
45	To reappoint Hannelore Loevy as Associate Editor of JDC, and to direct the Policy and Procedure Committee to amend the AAPD Policy and Procedure Manual to institutionalize the Associate Editor appointment process.	Carried	Rutkauskas, Litch		HQ
46	To withdraw the Bylaws amendments due to lack of proper notice as required in the AAPD Constitution and Bylaws.	Carried	Hunke, Litch		General Assembly

The meeting was adjourned at 4:40 p.m. on Tuesday, May 22, 2007.