

**American Academy of Pediatric Dentistry
After-Action Minutes
2009 Winter Board Meeting
January 15-16, 2009**

Meeting: Regular Winter Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: January 15-16, 2009

Place: Lakeshore Ballroom East, Wyndham Chicago Hotel, Chicago, Illinois

Presiding Officer: AAPD President, Beverly A. Largent

Members Present: Drs. William C. Berlocher, John R. Liu, Rhea M. Haugseth, H. Pitts Hinson, Keith R. Morley, Ronald W. Kosinski, Yasmi O. Crystal, Thomas G. Ison, Charles S. Czerepak, Jack W. Morrow, Joel H. Berg, Donald V. Huebener, Douglas B. Keck, Scott Cashion, Paul Nick Rogers, Hannelore Loevy, James J. Crall, Heber Simmons, Jr., John S. Rutkauskas

Staff Present: C. Scott Litch, Chief Operating Officer and General Counsel; Margaret A. Bjerklie, Executive Assistant and Officer Manager

Guests: Robert L. Delarosa, Trustee-Elect, District 5; Jade A. Miller, Trustee-Elect, District 6; Matthew D. Coplin, Affiliate Trustee-Elect; Kevin J. Donly, At-Large Trustee-Elect

Monica Cipes, American Board of Pediatric Dentistry, Martha Ann Keels, AAP Section on Pediatric Dentistry and Oral Health, Jonathon Lee, California Society of Pediatric Dentistry

President Largent called the meeting to order at 8:03 a.m. Thursday, January 15, 2009.

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Result	Relevant Council/Committee
1	To reaffirm the September 2008 electronic vote of the Board of Trustees, approving the actions of the September 19-20, 2008, Board of Trustees.	Carried	Bjerklie	Complete	AAPD HQ
2	To approve the minutes of the October 6, 2008, special meeting of the Board of Trustees.	Carried	Bjerklie	Complete	AAPD HQ
3	To adopt consent calendar as amended.	Carried	Bjerklie	Complete	AAPD HQ
4	To adopt the agenda, as amended.	Carried	Bjerklie	Complete	AAPD HQ
5	To add \$100 to the budget of each CE course so that an incentive can be offered to return the course survey. The CCE will draw a winner from the course evaluations turned in for each CE Course.	Carried	Ramos, Morrow, Olson, Dalhouse		CCE
6	To charge the Council on Clinical Affairs to research and develop a form	Carried	Delarosa, Castellano,		CCA

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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	<p>letter that our membership can send to a school or school district to stress the importance of visits to a dentist and to allow students to be excused from school to visit the dentist. Background and Intent: Some school principals and some school attendants refused to allow students to be excused from school to attend dental appointments. The intent is to develop a communication device an AAPD member could send to school to stress the importance of dental visits during school hours and allow the students to be excused from school.</p>		Berg, Rutkauskas, Essling		
7	To fund the attendance of the chair of the Pediatric Dental Residents Committee of the Council on Membership and Membership Services to attend the January Planning Meeting.	Carried	Grant, Keck, Wester		CMMS PDR, Policy and Procedure Committee
8	To approve the proposed council and committee appointments for 2009-2010	Carried	Berlocher, Bjerklie		President- Elect, AAPD HQ
9	To approve the proposed modifications to the AAPD Core Values and Strategic Plan.	Carried	Berlocher, Bjerklie		President- Elect, AAPD HQ
10	To accept the recommendation of the Policy and Procedure Committee to amend Section 8.H of the AAPD <i>Administrative Policy and Procedure Manual</i> to clarify that incoming council chairs attend the Winter Planning meeting, by adding a new paragraph 5: 5. The chair and chair-elect (if applicable) of each council shall attend, at the expense of the AAPD, the annual AAPD Winter Planning Session.	Carried	Litch		AAPD HQ
11	To accept the recommendation of the Policy and Procedure Committee to	Carried	Litch		AAPD HQ

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	<p>amend section 8.O of the AAPD <i>Administrative Policy and Procedure Manual</i> to convert the Council on Communications to a Committee on Communications, to reside under an existing council, whose chief purpose will be the interface between the marketing activities of the AAPD and the AAPD Board of Trustees. Section 8.O.10 will be deleted and a new section 8.O.22 will be added:</p> <p>22. Communications Committee of the Council on Membership and Membership Services</p> <p>A. Composition: The Communications Committee shall consist of at least six (6) members, one of whom shall be appointed chair. The membership of this committee should reflect a keen interest and knowledge in communicating and marketing member services and critical information of value to AAPD membership, and be regular readers of AAPD publications.</p> <p>B. Duties:</p> <p>1. Periodically review communications concerning AAPD member services and make recommendations for enhancement of such communications.</p> <p>2. Periodically review PDT (Pediatric Dentistry Today) and assist with the development of reader surveys and other feedback mechanisms to enhance the magazine's quality-- with an ultimate goal of making PDT the</p>				

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	<p>premier magazine for children's oral health care issues.</p> <p>3. Make recommendations and justifications regarding the need for the development of new AAPD publications, including books.</p> <p>4. Perform such other duties as assigned by the President or the Board of Trustees.</p>				
12	<p>To approve the draft Policies and Guidelines as presented by the Council on Clinical Affairs, with the exception of the definition and policy on the dental home, to forward to the Reference Committee.</p>	Approved	Delarosa, Berg, Rutkauskas, Essling		CCA
13	<p>To charge the Council on Clinical Affairs to review the Guideline on Periodicity of Examination, Preventive Dental Services, Anticipatory Guidance, and Oral Treatment for Children, and consider adding back the section from previous versions that explicitly state what procedures should be provided for various age groups, and present recommendations to the Board as soon as possible, but no later than the 2009 Annual Session.</p> <p>Background and Intent: AAPD has worked to get states to develop EPSDT Dental Periodicity schedules as required by OBRA '89. CMS has recently lent support to this effort and highlighted AAPD's schedule as the source. The last revision of the AAPD Periodicity Guideline deleted a section which contained specific procedures which should be accomplished for each age group.</p>	Carried	Delarosa, Berg, Rutkauskas, Essling		CCA

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14	To approve the document revision schedule for the Council on Clinical Affairs, with the addition of the Definition of and Policy on the Dental Home.	Approved	Delarosa, Castellano, Berg, Rutkauskas, Essling		CCA
15	To change the reporting timeline for the Council on Clinical Affairs' Committee on Special Health Care Needs to 2009 Ad Interim Meeting, with a progress report at the 2009 Annual Meeting, with the possible completion of the report by the 2009 Annual Meeting.	Carried	Casamassimo, Morrow, Rutkauskas		CCA CSHCN
16	To approve the 2009 Legislative and Regulatory Priorities	Carried	Brill, Cashion, Litch		CGA
17	To charge the Council on Government Affairs to monitor state legislative activities that may have an impact upon other state issues. This charge is a tactic to meet strategy 3.3.1. Background and Intent: While the CGA deals primarily with national concerns, there are many issues that arise in the states that may influence national legislation. In addition, the same issue may arise in several states and communication between them could be of paramount importance. By the district members of the council monitoring activities within their states and reporting back to the staff liaison and BOT, our members will have the opportunity to learn what is happening throughout the country, and thus be more efficient and effective within their own locales.	Carried	Brill, Cashion, Litch		CGA
18	To move the CGA "face to face" meeting to the time of Lobby Day; the January meeting will be a Web/video conference meeting two weeks prior to the BOT Winter Meeting, starting in	Carried	Brill, Cashion, Litch		CGA

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	2010				
19	To select Seattle as the site of the 2015 Annual Session.	Carried	Rutkauskas, Mills		AAPD HQ
20	To reaffirm the AAPD's commitment to a General Assembly rather than a House of Delegates.	Approved unanimously	No one		AAPD HQ
21	To raise the stipend of the Comprehensive Review faculty by \$2,000 each.	Defeated			
22	To establish a target goal of a 25% profit margin for each AAPD Comprehensive Review and Sedation course. Based on these numbers, we will offer the Comprehensive Review faculty an increase in stipend of \$3,000 each. This cost/profit ratio will be reviewed on a 3-year cycle. The Board of Trustees will review the tuition of the courses on a 3-year cycle beginning in 2009, and the course registration will be determined primarily as a member benefit.	Carried	Rutkauskas		AAPD HQ
23	To partner with the ADSA for the ADSA's annual meeting in Key Biscayne, Florida, in 2010. The meeting will focus on pediatric anesthesiology.	Carried	Rutkauskas		AAPD HQ
24	To sponsor a continuing education meeting at the Greater New York Dental Meeting in 2009. The course content will be developed by AAPD and the course speakers will be identified by AAPD.	Carried	Rutkauskas		AAPDHQ
25	To approve the appointment of David K. Curtis as 2009-2010 Parliamentarian.	Carried	Berlocher		President-Elect
26	To grant the Editor of <i>Pediatric Dentistry</i> and <i>Journal of Dentistry for Children</i> a stipend of \$25,000.	Carried	Rutkauskas		AAPD HQ
27	To receive the CGA White Paper on Medicaid and Health Care Reform	Carried	Brill, Litch		CGA
28	To approve the selection of ACGI as the vendor of the Association Management	Carried	Rutkauskas, Wester		AAPD HQ

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	Software to manage the database of the AAPD.				
29	<p>To approve the 2008-2009 AAPD budget, as amended:</p> <p>Expense: 8,758,529 CCE: +1,000 Resident Attendance at Winter Planning Meeting: +1,200 Comprehensive Review Course Faculty stipends: +18,000 Total adjustments: +20,200</p> <p>Total income: \$8,472,118 Total expenses: \$8,778,729</p> <p>Balance -\$306,611</p>	Carried	Haugseth, Rutkauskas		AAPD HQ

The meeting was adjourned at 10:20 a.m. on Friday, January 16, 2009.