

**American Academy of Pediatric Dentistry  
After-Action Minutes  
2010 Winter Board Meeting  
January 14, 2010**

Meeting: Regular Winter Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: January 14, 2010

Place: King Arthur Court, Intercontinental Hotel, Chicago, Illinois

Presiding Officer: AAPD President, William C. Berlocher

Members Present: Drs. John R. Liu, Rhea M. Haugseth, Joel H. Berg, David K. Curtis, Beverly A. Largent, Ronald W. Kosinski, Yasmi O. Crystal, Thomas G. Ison, Charles S. Czerepak, Jade A. Miller, Douglas B. Keck, Scott Cashion, Kevin Donly, Paul Nick Rogers, Hannelore Loevy, James J. Crall, Heber Simmons, Jr., John S. Rutkauskas

Member Absent: Dr. Robert L. Delarosa

Staff Present: C. Scott Litch, Chief Operating Officer and General Counsel; Margaret A. Bjerklie, Executive Assistant and Officer Manager

Guests: N. Sue Seale, Editor-in-Chief; Warren A. Brill, Secretary-Treasurer-Elect; Man Wai Ng, Trustee-Elect, District 1; James D. Nickman, Trustee-Elect, District 4; Mario E. Ramos, At-Large Trustee-Elect  
Richard Udin, American Board of Pediatric Dentistry, Martha Ann Keels, AAP Section on Pediatric Dentistry and Oral Health, Jonathon Lee, California Society of Pediatric Dentistry; Erin Stuewer, Sam Harris Fellow

President Berlocher called the meeting to order at 8:07 a.m. Thursday, January 14, 2010.

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Result	Relevant Council/Committee
1	To reaffirm the September 2009 electronic vote of the Board of Trustees, approving the actions of the September 10-12, 2009 meeting of the Board of Trustees.	Carried	Bjerklie	Complete	AAPD HQ
2	To reaffirm the October 2009 electronic vote of the Board of Trustees, approving the 2010 Annual Session Budget and the September 2010 CE Cruise.	Carried	Bjerklie	Complete	AAPD HQ
3	To adopt consent calendar as amended.	Carried	Bjerklie	Complete	AAPD HQ
4	To adopt the agenda, as amended.	Carried	Bjerklie	Complete	AAPD HQ
5	To approve the proposed 2010-2011 Council and Committee appointments.	Carried	Liu, Rutkauskas, Bjerklie		President-Elect, AAPD HQ

\* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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6	To approve the recommendation of the Policy and Procedure Committee to amend Section 3, A, 9 of the <i>AAPD Administrative Policy and Procedure Manual</i> to clarify the procedures for Affiliate Trustee Election, as amended.	Carried	Litch, Bjerklie		AAPD HQ
7	To approve the recommendation of the Policy and Procedure Committee to amend Section 3, B of the <i>AAPD Administrative Policy and Procedure Manual</i> to clarify the procedures for recall of trustees with regard to the affiliate trustee.	Carried	Litch, Bjerklie		AAPD HQ
8	To approve the draft Policies and Guidelines as presented by the Council on Clinical Affairs, with the exception of the Guideline on Oral Surgery.	Approved	Rutkauskas, Litch, Bjerklie		AAPD HQ
9	To charge the Council on Clinical Affairs to develop a charge in 2010-2011 to create a guideline on Xylitol and a policy on oral health in child care centers.	Carried	Castellano, Rutkauskas, Essling		CCA
10	To approve the document revision schedule for the Council on Clinical Affairs.	Approved	Castellano, Rutkauskas, Essling		CCA
11	To direct the AAPD representative to the ADA Code Revision Committee to opposed changing Code D1120 to reflect an age 15 limit.	Carried	Ison, Hendershot, Essling		CDBP
12	To charge the Council on Dental Benefit Programs to initiate, coordinate, and educate Medicaid state agencies on the need for a Healthcare Common Procedure Coding System (HCPCS) Level II code for a full mouth dental rehabilitation under general anesthesia and assist them with completing and submitting the formal application.	Carried	Ison, Hendershot, Essling		CDBP
13	To approve the 2010 Legislative and Regulatory Priorities.	Carried	Cashion, Brill, Litch		CGA

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No.	Motion	Action	Responsible Party*	Result	Relevant Council/Committee
14	To approve a 10% reduction in registration fees for new dentists to attend the Annual Session.	Defeated	Keck		
15	To accept the content of the pre- and post-residency surveys developed by the Council on Membership and Membership Services, Pediatric Dental Residents Committee, and to forward the surveys to the Council on Membership and Membership Services for review and comments for the Board's May 2010 meeting.	Carried	Czerepak, Kennedy, Wester		CMMS
16	To approve the changes in refund policy to reflect a cancellation fee for members to increase from \$50 to \$150 and for exhibitors to increase from \$150 to \$500, if cancellation is made less than 3 weeks prior to the meeting, and to direct the Policy & Procedure Committee to amend Section 6, A of the <i>AAPD Administrative Policy and Procedure Manual</i> accordingly.	Carried	Largent, Litch Almond		AAPD HQ, Policy and Procedure Committee
17	To select Washington, DC, as the site of the 2017 Annual Session.	Carried	Rutkauskas, Almond		AAPD HQ
18	To receive the A133 audit	Carried	Rutkauskas	Complete	AAPD HQ
19	To approve a budget allocation of up to \$2,000 to support the travel costs of Drs. McTigue and Vann to attend the AAE/ AAPD Trauma Meeting Workgroup	Carried	Rutkauskas		AAPD HQ
20	To approve an additional budget allocation for media relations of up to \$60,000.	Carried	Rutkauskas		AAPD HQ
21	To accept the report on re-recognition of the specialty of pediatric dentistry for the 2011 periodic review by the ADA.	Carried	Dalhouse		AAPDHQ
22	To approve a budget allocation of up to \$3,000 to have a member of the Executive Committee attend the annual meeting of the Federation Dentaire	Carried	Berlocher		President

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	Internationale (FDI) as a representative of the AAPD.				
23	To direct the council on Membership and Membership Services to further develop details of implementation of fact sheets on controversial subjects which can be handed out to patients in a clinical setting, including who identifies the subject.	Carried	Czerepak, Kennedy, Wester		CMMS
24	To direct the council chair to engage with Dr. Rutkauskas to plan and develop a "Patient Photo Quiz" for the PDT Newsletter.	Carried	Czerepak, Kennedy, Rutkauskas		CMMS
25	To approve the proposal to extend for one year the term of the following <i>Pediatric Dentistry</i> editorial board members and abstract editors: James A. Coll Suzanne De Ball Bernadette Drummond Henry W. Fields, Jr. Catherine M. Flaitz Jeffrey M. Karp Alan Milnes Marcio A. da Fonseca Ronald H. Hsu Janice G. Jackson Kavita R. Mathu-Muju Neerrajah Ramaswami Robert J. Schroth Flavio M. Soares Sarat Thikkurissy	Carried	Liu, Seale, Rutkauskas, Bjerklie		President-Elect, AAPD HQ
26	To approval the recommendations of the Editor of the <i>Journal of Dentistry for Children</i> to appoint the following members to the Editorial Board of a four-year term: Tegwyn H. Brickhouse Allan F. Goldberg (non-member, oral surgeon)	Carried	Liu, Loevy, Rutkauskas, Bjerklie		President-Elect, AAPD HQ

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	Ulrich Klein Jeffrey T. Milton Kavita R. Mathu-Muju Ricardo Y. Mendoza Martha Wells Anne R. Wilson				
27	To approve the recommendation that Dr. Charles A. Hall be nominated for the 2010 Distinguished Service Award	Carried	Rutkauskas		AAPD HQ
28	To approve the recommendation that Dr. Hannelore T. Loevy be nominated for the 2010 Merle C. Hunter Leadership Award.	Carried	Rutkauskas		AAPD HQ
29	To approve the recommendation that Dr. David A. Tesini be nominated for the 2010 Manuel Album Award.	Carried	Rutkauskas		AAPD HQ
30	To approve the recommendation that Dr. Homa Amini be nominated for the 2010 Jerome Miller For the Kids Award.	Carried	Rutkauskas		AAPD HQ
31	To approve the recommendation that Drs. Clifford R. Hartmann and Joanna M. Douglass be nominated for the 2010 Pediatric Dentist of the Year Award.	Carried	Rutkauskas		AAPD HQ
32	To direct headquarters staff to move forward in setting up an AAPD Facebook page.	Carried	Litch, McHenry		AAPD HQ
33	To appropriate up to \$30,000 to support a new headquarters position of Media and Publications Assistant.	Carried	Rutkauskas, Litch, Hansen, Thanopoulos		AAPD HQ
34	To approve the revised Guideline on Oral Surgery.	Approved	Rutkauskas, Litch, Bjerklie		AAPD HQ
35	That the course, Comprehensive Review of Pediatric Dentistry for the General Practitioner, be conducted at two-year intervals.	Carried	Rutkauskas, Olson		AAPD HQ

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Summary of adjustments to the 2009-2010 budget approved at this meeting:

Expenses, original:	\$ 9,646,890		
Adjustments (see detail):	<u>\$95,000</u>	Adjustments detail:	
Total expenses:	\$ 9,741,890		
Income:	\$ 9,277,856	\$2,000	For Drs. McTigue and Vann to attend a planning session for the 2012 AAPD/AAE Trauma Symposium
Balance:	-\$464,036	\$60,000	Increase to Public Relations budget
		\$3,000	For a member of the Executive Committee to attend the FDI Annual Meeting
		\$30,000	To support the new position of Media and Publications Assistant in the headquarters office

The meeting was called into Executive Session at 4:00 p.m. on Thursday, January 14, 2010.