

**American Academy of Pediatric Dentistry
After-Action Minutes
2010 Ad Interim Board Meeting
October 8, 2010**

Meeting: Regular Ad Interim Meeting of the 2010-2011 American Academy of Pediatric Dentistry Board of Trustees

Date: October 8, 2010

Place: Conway Lake Room, Hilton Orlando, Orlando, Florida

Presiding Officer: Dr. John R. Liu, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. Rhea M. Haugseth, Joel H. Berg, Warren A. Brill, K. Jean Beauchamp, William C. Berlocher, Man Wai Ng, Yasmi O. Crystal, Thomas G. Ison, James D. Nickman, Robert L. Delarosa, Jade A. Miller, Scott Cashion, Kevin Donly, Mario E. Ramos, N. Sue Seale, James J. Crall, Heber Simmons, Jr., John S. Rutkauskas

Regrests: Dr. Paul Nick Rogers

Staff Present: Mr. C. Scott Litch, Chief Operating Officer and General Counsel

Guests Present for All or Part of Meeting: Ms. Cynthia Durley, CEO, Dental Assisting National Board; Dr. John A. Hendry; Dr. Paul A. Casamassimo; Dr. Mary Catherine Wurth, AAPD Samuel Harris Fellow; Ms. Tonya Almond, AAPD Meetings Director; Ms. Janice Silverman, Head Start Dental Home Initiative

President Liu called the meeting to order at 8:01 a.m. on Friday, October 8, 2010.

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To reaffirm the electronic votes of June and July 2010: 1. Approving the after-action minutes of the 2010 Annual Session Board Meetings; 2. Approving amendments to the AAPD <i>Administrative Policy and Procedure Manual</i> , Section 8.N.5., Nominations Committee; 3. Approving the Appointment of Dr. Michael A. Ignelzi, Jr. as course director of Comprehensive Pediatric Dentistry for the General Practitioner.	Carried	Bjerklie	AAPD HQ
2.	To accept the consent calendar as presented.	Carried	Liu	BOT
3	To move forward with a needs survey of membership for a certified pediatric dental assistant at a cost of up to 25K.	Carried	Rutkauskas	AAPD HQ
4	To approve budget for the 2011 Annual Session in New York.	Carried	Rutkauskas, Almond	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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5	To accept the 2009-2010 audit as presented by Legacy Partners.	Carried	Rutkauskas	AAPD HQ
6	To approve the changes to Section 7.B. and 13.G. of the <i>AAPD Administrative Policy and Procedures Manual</i> .	Carried	Berlocher, Litch	AAPD HQ
7	To approve the addition of two consultants to the Council on Clinical Affairs, to attend the Council's November workshop, with a budget impact of up to \$2,000.	Carried	Liu, Delarosa, Castellano	President, CCA
8	To approve the areas of future activity proposed by the Council on Clinical Affairs, Committee on Special Health Care Needs: 1) Guidelines for caring for special health care needs patients using broader familial, community and systems context to provide a treatment system outline; 2) Development of an oral health index or tool to determine risk of oral disease, separate from the AAPD caries risk assessment tool and to include other oral conditions; 3) Development of guidelines for selection of general anesthesia and other behavior methods for CSHCN as well as for diagnosis within that population	Carried	Ng, Casamassimo	CCA CSHCN
9	To approve the appointment of Dr. Sheldon Bernick to the Council on Clinical Affairs, Committee on Special Health Care Needs	Carried	Liu, Ng, Casamassimo	CCA CSHCN
10	To charge the Council on Dental Benefit Programs with overseeing, promoting, and presenting state and regional coding and insurance workshops.	Carried	Ison, Reggiardo, Essling	CDBP, AAPD HQ
11	The BOT of the AAPD fully supports the Head Start Dental Home Initiative and is committed to seeing that these children will find dental homes presently and in the future.	Carried unanimously	Liu, Rutkauskas, Crall, Silverman	AAPD
12	To revise the recommendations of the <i>AAPD Analysis and Policy Recommendations Concerning Mid-Level Dental Providers</i> to read: "4. AAPD supports the use of mid-level dental providers who perform or assist in the delivery of specified reversible (non-surgical)	Carried	Rutkauskas	AAPD HQ

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	<p>procedures under the supervision of a dentist, provided that such arrangements have been thoroughly evaluated and demonstrated to be safe, effective, and efficient and to not compromise quality of care in similar settings.</p> <p>5. The use of mid-level providers to perform or assist in the delivery of certain surgical procedures under the direct supervision of a dentist, provided that such arrangements have been thoroughly evaluated and demonstrated to be safe, effective, and efficient and to not compromise quality of care in similar settings, is supported by the AAPD."</p>			
13	To approve the request of the Maryland Children's Oral Health Institute to use the AAPD logo on Lessons in a Lunchbox	Defeated		
14	To direct the Chief Executive Officer to sign a Memorandum of Understanding with Text4Baby on behalf of AAPD.	Carried	Rutkauskas	AAPD HQ
15	AAPD supports the AGD Position on Workforce Issues in light of current evidence	Withdrawn; no second		
16	To support the request of the ADEA to support the Gies Awards	Defeated		
17	To decline membership in Federation Dentaire Internationale.	Carried	Rutkauskas	AAPD HQ
18	To disband the Council on Pre-Doctoral Education, Pre-Doctoral Educational Resource Content Committee.	Carried	Liu, Rutkauskas, Dalhouse	President, AAPD HQ
19	To approve additions to the 2010-2011 budget (see summary, below)	Carried	Brill, Rutkauskas	Secretary- Treasurer, AAPD HQ
20	To create the position of Operations Director for the Policy and Research Center of the AAPD, effective January 1, 2011, with a budget impact of 60K.	Carried	Rutkauskas	AAPD HQ

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Summary of adjustments to the 2010-2011 budget approved by the Board of Trustees:

Expenses, original:	\$ 9,678,664		
Adjustments (see detail):	<u>\$87,000</u>	Adjustments detail:	
Total expenses:	\$ 9,765,664		
Income:	\$ 9,170,142	\$25,000	To the Dental Assisting National Board for due diligence research in creating a pediatric dental assistant certification
Balance:	-\$595,522	\$2,000	Addition of 2 consultants to the Council on Clinical Affairs; attendance at November CCA workshop
		\$60,000	Operations Director for the AAPD Policy and Research Center

The meeting was adjourned at 5:04 p.m. on Friday, October 8, 2010.