

**American Academy of Pediatric Dentistry
After-Action Minutes
2012 Annual Session Board Meeting
May 27, 2012**

Meeting: Regular Annual Session Meeting of the 2012-2013 American Academy of Pediatric Dentistry Board of Trustees

Date: May 27, 2012

Place: Presidio Room, San Diego Marriott Marquis and Marina, San Diego, California

Presiding Officer: Dr. Joel H. Berg, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. Warren A. Brill, Edward H. Moody, Jr., Robert L. Delarosa, Jessica Y. Lee, Man Wai

Ng, Shari C. Kohn, K. Jean Beauchamp, James D. Nickman, Joseph B. Castellano, Santos Cortez, Jr.,

Mario E. Ramos, John A. Hendry, Catherine M. Flaitz, Jane Gillette, N. Sue Seale, James J. Crall, Heber

Simmons, Jr., John S. Rutkauskas

Staff Present: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel; Ms. Jan Silverman,

Assistant Director, AAPD Pediatric Oral Health Research and Policy Center (POHRPC)

Guests Present for All or Part of Meeting: Dr. Jerome Miller; Dr. Jenny Ison Stigers, ABPD President-Elect

Dr. Miller presented Dr. Berg with a presidential gavel made of winge wood, a West African wood from Cameroon and Zaire. Winge wood is one of the hardest woods to work with – only ironwood is harder . It is a very durable, fine grained wood which takes a high shine. The gavel will be added to the presidential gavel plaque at the AAPD Headquarters office.

President Berg called the meeting to order at 12:36 p.m. on Sunday, May 27, 2012. His opening remarks focused on the three items he wants to set in place during his presidency, which he hopes will carry on beyond his term: 1) Structure; 2) Creating a talent pool; 3) International opportunities.

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To approve the agenda as amended <ul style="list-style-type: none"> • New business: <ul style="list-style-type: none"> ○ PAC ○ Caucus report from affiliate trustee ○ Report from the Task Force on Strengthening the Science in AAPD's Guidelines and Journals 	Carried	Berg	BOT

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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2	To direct the Council on Clinical Affairs to develop the following in 2012-2013: a) Policy on lasers b) Guideline on passive restraint c) Pediatric medical history form and age-appropriate social and dental history forms for the resource section	Carried	Filstrup, Castellano, Essling, Silverman	CCA
3	To send a representative from the Council on Clinical Affairs to the FDA training workshop on radiation safety in children. <ul style="list-style-type: none"> • Budgetary impact: \$1,000 • Carolyn Kerins has volunteered • Date of workshop: July 16, 2012 	Carried	Essling	AAPD HQ
4	To move the following six documents to the new section of the Resource manual, when the category is defined: <ol style="list-style-type: none"> a) Guideline on Oral and Dental Aspects of Child Abuse and Neglect b) Guideline on Management of Dental Patients With Special Health Care Needs c) Guideline on Use of Anesthesia Personnel in the Administration of Office-based Deep Sedation/General Anesthesia to the Pediatric Dental Patient d) Guideline on Acquired Temporomandibular Disorders in Infants, Children, and Adolescents e) Guideline on Record-keeping f) Guideline on Informed Consent <ul style="list-style-type: none"> • These guidelines do not fit the definition of guidelines as accepted by the National Guideline Clearinghouse • Going forward, the Council will need to look at whether true clinical guidelines on any of these topics should be developed 	Carried	Stigers	AAPD HQ
5	To support the request of the American Orthodontic Society to co-sponsor a continuing education course after the 2013 annual session.	Defeated		

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6	To support the survey of the New Pediatric Dentist Committee by allowing a raffle for free registration to the next annual session <ul style="list-style-type: none"> • Purpose of the survey is to find out what residents and new dentists are interested in, to help the committee design the annual session New Dentist program • Raffle is to increase participation in the survey • No budget impact; loss of revenue is not a cost 	Carried	Rutkauskas, Almond	AAPD HQ
7	To approve the 2012-2013 charges of the AAPD Councils and Committees as amended. <ul style="list-style-type: none"> • Final charges will be posted on the AAPD website 	Carried	Rutkauskas	AAPD HQ
8	To approve the 2012-2013 Roster of Officers, Trustees, Boards, Councils and Committees as amended. <ul style="list-style-type: none"> • Chair for Council on Membership will be identified later • District 3 members for CSA and CDBP will be identified later • Addition of 6 fellows to the POHRPC 	Carried	Rutkauskas, Bjerklie	AAPD HQ
9	To approve the appointment of Drs. Robert Moreau and Craig Elice as co-chairs of the Local Arrangements Committee for 2014 annual session in Boston	Carried	Rutkauskas, Almond	AAPD HQ
10	To adopt the 2012-2013 budget, as amended (see below).	Carried	Delarosa, Rutkauskas	AAPD HQ

Summary of adjustments to the 2012-2013 budget approved by the Board of Trustees:

Expenses, original:	\$ 8,900,671		
Adjustments (see detail):	<u>\$53,000</u>	Adjustments detail:	
Total expenses:	\$8,953,671		
Income:	\$ 7,789,247	\$5,000	Associate Editor stipend (5/22/12 Board motion 5)
Balance:	-\$ 1,164,424	\$30,000	Advanced Leadership Institute (5/22/12 Board motion 6)
		\$10,000	Governance Task Force meeting (5/22/12 Board

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	motion 7)
\$1,500	ADA Code Advisory Committee meeting (5/22/12 Board motion 12)
\$2,000	Inservice Examination Committee meeting (5/22/12 Board motion 14)
\$3,500	Organizational memberships with Hispanic Dental Association, Society of American Indian Dentists (5/27/12 2011 Board motion 1)
\$1,000	FDA Radiation Workshop (5/17/12 2012 Board motion 3)

Informational Items and Discussion Points

Publication of Guidelines

- The current guidelines will be published in *Pediatric Dentistry* on an ongoing basis
- Guidelines can therefore be indexed in PubMed

AAPD Political Action Committee

- Issue brought up at General Assembly that PAC funds should not be mixed with Academy funds, as they are different tax entities
- PAC funds are not co-mingled; the PAC budget was displayed at General Assembly for informational purposes only
- The display will be discontinued; PAC budget will be included in the report from the PAC Steering Committee chair

The meeting was adjourned at 3:05 p.m. on Sunday, May 27, 2012.

Minutes approved by electronic vote June 27, 2012.