

**American Academy of Pediatric Dentistry
After-Action Minutes
2013 Annual Session Board Meeting
May 26, 2013**

Meeting: Regular Annual Session Meeting of the 2013-2014 American Academy of Pediatric Dentistry Board of Trustees

Date: May 26, 2013

Place: America's Seminar meeting Room, Walt Disney World Dolphin Convention Center, Orlando, Florida

Presiding Officer: Dr. Warren A. Brill, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. Edward H. Moody, Jr., Robert L. Delarosa, Jade Miller, Charles Czerepak, David A. Tesini, Shari C. Kohn, K. Jean Beauchamp, Paul B. Andrews, Joseph B. Castellano, Santos Cortez, Jr., Jessica Y. Lee, John A. Hendry, Catherine M. Flaitz, Jane Gillette, N. Sue Seale, Heber Simmons, Jr., John S. Rutkauskas

Staff Present: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel; Ms. Jan Silverman, Assistant Director, AAPD Pediatric Oral Health Research and Policy Center (POHRPC)

Guests Present for All or Part of Meeting: Dr. Jerome Miller; Dr Joseph Creech, ABPD President

Dr. Miller presented Dr. Berg with a presidential gavel made of cocobolo wood, a tropical hardwood of the tree *Dalbergia retusa* from Central America. The gavel will be added to the presidential gavel plaque at the AAPD Headquarters office.

President Brill called the meeting to order at 12:46 p.m. on Sunday, May 26, 2013. His opening remarks focused on the importance of teams. He presented each board member with a copy of Dale Carnegie's *How to Win Friends & Influence People* and *The Way of the Shepherd: 7 Ancient Secrets to Managing Productive People* by Kevin Leman and Bill Pentak.

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To create a webinar on "meaningful use" with electronic health record (EH R) for AAPD pediatric dentists to enable them to easily comply with state and federal regulations. <ul style="list-style-type: none"> • Members who treat sufficient numbers of Medicaid patients are eligible for incentive payments to convert to electronic records. • AAPD has disseminated some information on this topic, but CGA believes this to be a great membership benefit due to the complicated procedure associated with complying 	Carried	Litch	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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	with EHR and meaningful use. <ul style="list-style-type: none"> • This Webinar will be created for immediate use and a net cost/loss not to exceed \$5,000. 			
2	To charge the Council on Pre-Doctoral Education to develop a program to provide recognition to AAPD student chapters that have demonstrated excellence in providing community service, innovative projects or advancing predoctoral pediatric dentistry education. <ul style="list-style-type: none"> • Present to the Board no later than the 2014 Winter Planning Meeting • Goal is to foster, develop, and promote student chapters in dental schools 	Carried	Amini, Flaitz, Dalhouse	CPreEd
3	To direct the formation of a “Scientific, Clinical Affairs, Policy Center, and EBD Integration Workgroup” consisting of a makeup to be defined by the President to identify and describe the primary studies of intercommittee relationships between CSA, CCA, Policy Center and newly formed EBD committee and that this workgroup provide a report of their findings at the next BOT meeting.	Withdrawn		
4	To approve the composition of the Evidence-Based Dentistry Committee. <ul style="list-style-type: none"> • 2 members from the Council on Scientific Affairs • 2 members from the Council on Clinical Affairs • Editor-in-Chief • Chair • Jessica Lee, Board Liaison 	Carried	Brill	President
5	To fund and support the Evidence-Based Dentistry Manager to attend continuing professional education in evidence-based health care, to be completed within the next 6 months. <ul style="list-style-type: none"> • The Grade course will be offered in August 2013 in New York • The Evidence-Based Dentistry Committee may choose to have the EDB 	Carried	Rutkauskas, Graham	EBD Committee, AAPD HQ

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	<p>manager attend this course or may choose another to support skill set development</p> <ul style="list-style-type: none"> • No budget impact until a course is chosen 			
6	<p>To direct 2 members of the Council on Scientific Affairs to attend the November Council on Clinical Affairs workshop.</p> <ul style="list-style-type: none"> • One of these will be the CSA chair; attendance is already included in the CCA budget • Budget impact: \$1,500 	Carried	Filstrup, Keels, Gillette, Castellano	CSA
7	<p>To approve the topic for the contemporary clinical issues program: 2-D and 3-D imaging in pediatric patients</p>	Carried	Beitel, Cortez, Almond	CCE
8	<p>To approve the first two topics for development as evidence-based guidelines: Sealants (in partnership with ADA) and endodontic treatment of primary teeth</p>	Carried	Chair of EBD Committee; Lee, Graham	EBD Committee
9	<p>To direct the Evidence-Based Dentistry Committee to develop their charges, budget, and requests for continuing education</p>	Carried	Chair of EBD Committee; Lee, Graham	EBD Committee
10	<p>To approve the budget requests of the Committee on Interprofessional Relations (CIPR):</p> <ul style="list-style-type: none"> • \$5,000 - Needs assessment survey of general dentists • \$17,500 - For organizational liaisons to attend their organizational meetings 	Carried	CIPR Chair, CIPR Board Liaison, CIPR Staff Liaison	CIPR
11	<p>To charge the Council on Clinical Affairs Committee on Sedation and Anesthesia to develop plans for a workgroup to examine sedation-related morbidity and mortality associated with pediatric sedation.</p> <ul style="list-style-type: none"> • There is no dental morbidity and mortality data • With the new CODA standards, pediatric dentistry should not be held to the data that does not relate to the specialty • Members: 4 pediatric sedation experts; 1 dental anesthesiologist 	Carried	Thikkurissy, Lee, Rutkauskas	CCA CSA

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12	To charge the Council on Clinical Affairs to review and/or revise the section on third molars of the Guideline on Oral Surgery	Carried	Filstrup, Castellano, Graham	CCA
13	<p>To grant the Council on Clinical Affairs an extension until the fall board meeting to adequately review the “Smiles for Life” curriculum.</p> <ul style="list-style-type: none"> • Initial review raised some concern whether the wording was in agreement with AAPD’s policies and guidelines • CCA would like to ask if they will accept input on revisions 	Carried	Filstrup, Castellano, Silverman	CCA
14	<p>To create a Task Force on Enhancing the Value of General Dentist Membership, with funding for 1 in-person meeting.</p> <ul style="list-style-type: none"> • Budget impact: \$7,000 • Charge: to formulate strategies aimed at increasing general dentist membership in the Academy • Report to be presented to the Board of Trustees at the May 2014 annual session. • Background and Intent: The AAPD recognizes that an effective workforce is critical in order to deliver optimal oral health care to children. With only 5500 active practicing pediatric dentists in the United States, delivering the standards of care found in the AAPD Reference Manual to all the children in the country is difficult. In order to achieve this goal, the general dental community must have the necessary expertise in pediatric dental care and subsequently know when to make the appropriate referral to a pediatric specialist. In most dental schools, the time allotted for pre-doctoral education patient availability make this situation difficult, if not impossible, to achieve. Therefore, it is incumbent upon the AAPD, as the recognized authority on 	Carried	Brill	President

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	children's oral health, to design strategies to fill this void. We also recognize that building a robust membership base of committed general dentists will only grow and increase the collective influence of the Academy as the recognized authority in children's oral health.			
15	<p>To schedule a meeting of an advocacy workgroup with Hogan Lovells to strategically plan how to increase AAPD's presence in Washington, utilizing Hogan Lovells.</p> <ul style="list-style-type: none"> • Report to the Board at the Ad Interim meeting • The discussion of increasing AAPD's visibility in Washington has resulted in the need to talk with our lobbyists and Congressional Liaison to plan for the future • Alternative to opening an AAPD office in Washington, which could be a budgetary "black hole" 	Carried	Largent, Litch, Simmons	CGA
16	<p>To approve the 2013-2014 charges of the AAPD Councils and Committees as amended.</p> <ul style="list-style-type: none"> • Final charges will be posted on the AAPD website 	Carried	Rutkauskas	AAPD HQ
17	To approve the 2013-2014 Roster of Officers, Trustees, Boards, Councils and Committees as amended.	Carried	Rutkauskas, Bjerklie	AAPD HQ
18	To appoint Santos Cortez to the Task Force on Talent Pool Development.	Carried	Brill	TFTPD
19	To appoint Shari C. Kohn as board liaison to the Pediatric Oral Health Research and Policy Center	Carried	Brill	President, POHRPC
20	To adopt the 2013-2014 budget, as amended (see below).	Carried	Miller, Rutkauskas	AAPD HQ

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Summary of adjustments to the 2012-2013 budget approved by the Board of Trustees:

<p>Expenses, original: \$ 10,051,805 Adjustments (see detail): <u> \$37,000</u> Total expenses: \$10,088,805</p> <p>Income: \$ 7,736,419</p> <p>Balance: -\$ 2,352,386</p>	<p>Adjustments detail:</p> <p>\$1,000 Membership in Friends of NIDCR (5/21/13 Board motion 8)</p> <p>\$5,000 Webinar on “meaningful use” (5/26/13 Motion 1)</p> <p>\$1,500 Additional CSA member to attend CCA meeting (5/26/13 Board Motion 6)</p> <p>\$5,000 Needs assessment survey of general dentists (5/26/13 Board Motion 10)</p> <p>\$17,500 CIPR Partner meetings (5/26/13 Board Motion 10)</p> <p>\$7,000 Task Force on Enhancing the Value of General Dentist Membership meeting (5/26/13 Board Motion 14)</p>
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Plan to enforce tripartite, as directed by General Assembly

- We have no guidance as to how to enforce the bylaws provision
- Chief Operating Officer and Legal Counsel will work with the Executive Committee to draft a plan; will forward to the Board for approval
- Need to be proactive in educating the membership in what happened and what the process will be, once the course of action is determined

The meeting was adjourned at 3:44 p.m. on Sunday, May 26, 2013.

Minutes approved by electronic vote July 5, 2013