

**American Academy of Pediatric Dentistry
After-Action Minutes
2016 Annual Session Meeting
May 29, 2016**

Meeting: Regular Annual Session Meeting of the 2016-2017 American Academy of Pediatric Dentistry Board of Trustees

Date: Sunday, May 29, 2016

Place: Room 220, Henry B. González Convention Center, San Antonio, Texas

Presiding Officer: Dr. Jade Miller, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. James D. Nickman, Joseph B. Castellano, Kevin J. Donly, David A. Tesini, Robert L. Delarosa, Deven V. Shroff, Brian A. Beitel, Jessica A. Meeske, Bruce H. Weiner, John L. Gibbons, Scott D. Smith, Amr M. Moursi, Paula L. Coates, Kerry Maguire, N. Sue Seale, Heber Simmons Jr., John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel; Dr. Paul A. Casamassimo, Director, AAPD Pediatric Oral Health Research and Policy Center

Guests Present for All or Part of Meeting: Drs. William Greenhill, ABPD President; Richard Chaet; AAPD Past Presidents Drs. Jerome Miller, Keith Morley, John Liu, Rhea Haugseth, and Edward Moody.

Dr. Jerry Miller presented Dr. Jade Miller with a presidential gavel made from tigerwood, a very hard South African wood. He chose the wood for Dr. Miller because it is many-layered, just like Dr. Miller. The gavel will be added to the presidential gavel plaque at the AAPD Headquarters office.

Mr. Litch reminded the board to complete the conflict of interest and fiduciary duties forms. It is important for the board to be aware of any conflicts.

President Miller called the meeting to order at 12:40 p.m. on Sunday, May 29, 2016.

Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To approve the agenda as modified. <ul style="list-style-type: none"> • The following items were added to the agenda: New business: Chapter Leadership Orientation 	Carried	Bjerklie	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

American Academy of Pediatric Dentistry
 After-Action Minutes
 2016 Annual Session Meeting
 May 29, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
	Workforce Study International Pediatric Dental Meetings International EBD Guidelines POHRPC Survey Review Services Millennial Task Force CCA Request to Join GIN			
2	To approve a new charge to the Council on Clinical Affairs. Discussion points: <ul style="list-style-type: none"> • Charge 10: In conjunction with the Council of Scientific Affairs, identify and submit to the Evidence-Based Dentistry Committee those guidelines that may contain sufficient evidence to be considered for an evidence-based clinical guideline. 	Carried	Gibbons, Rick, Graham	CCA
3	To charge the Council on Government Affairs to develop a plan to incorporate new young members with an interest in government affairs Discussion points: <ul style="list-style-type: none"> • Report to the board 	Carried	Smith, Cashion, Litch	CGA
4	To update Committee on Dental Benefit Programs, charge 9, to “2017 General Assembly”. Discussion points: <ul style="list-style-type: none"> • With the assistance of the Council on Clinical Affairs, Committee on Special Health Care Needs, develop an oral health policy statement supporting the inclusion of behavior management as a reimbursable benefit under state Medicaid, CHIP, and commercial dental benefit programs for approval of the membership at the 2017 General Assembly. 	Carried	Smith, Reggiardo, Essling	CGA CDBP

American Academy of Pediatric Dentistry
 After-Action Minutes
 2016 Annual Session Meeting
 May 29, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
5	<p>To change Council on Membership and Membership Services, charge 3, to include the Committee on Interprofessional Relations.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • In conjunction with the Committee on Interprofessional Relations, review the marketing plan on an ongoing basis to increase membership in the International Membership and International Colleague categories including strategies to improve retention and attendance at Annual Session Report to the Board at its May meeting. • Charge was originally created before the CIR existed; including the committee in the charge eliminates duplicate efforts 	Carried	Kohn, Beitel, Wester	Council on Membership and Membership Services
6	<p>To allow the Council on Membership and Membership Services to explore modalities to disseminate brief descriptions of the AAPD councils and committees to new pediatric dentists and residents prior to the Annual Session, upon registration, so that they may have an opportunity plan to visit any meeting that they may be interested in becoming involved.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Many new pediatric dentists and residents want to become involved in the AAPD but do not know where to begin. This would in one place briefly explain councils/committees and their meeting time and location at the Annual Session. • This would not only allow early opportunities for the millennials to identify where they would want to become involved but would allow 	Carried	Kohn, Beitel, Wester	Council on Membership and Membership Services

American Academy of Pediatric Dentistry
 After-Action Minutes
 2016 Annual Session Meeting
 May 29, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<p>councils/committees to identify younger talents.</p> <ul style="list-style-type: none"> • Invariably this would increase member benefits by showing millennials “their” AAPD at work. • Report to the Board at the Ad Interim or Winter meeting. 			
7	<p>To approve the appointments as presented:</p> <ul style="list-style-type: none"> • The roster will be posted on the AAPD website 	Carried	Bjerklie	AAPD HQ
8	<p>To approve the appointment of Dr. Lynn Fujimoto as chair of the Local Arrangements Committee for the 2018 Annual Session.</p>	Carried	Almond	AAPD HQ
9	<p>To request that Mr. Litch, Dr. Rutkauskas, and Dr. Miller propose a plan to bring state and district leadership and state PPAs together for a joint meeting/conference with the intent to foster and strengthen the mutual benefits of affiliate members and continue to align the goals of each entity.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Report to the Board in September. • Possible implementation in Spring 2017. 	Carried	Miller, Rutkauskas, Litch	AAPD HQ
10	<p>To approve the draft request for proposals for a pediatric dental workforce study.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Board members to provide input to the Policy Center by June 15 so the RFP can be finalized and sent. 	Carried	Wright	POHRPC
11	<p>To approve an amendment to Committee on Interprofessional Relations charge 2.</p> <p>Discussion points:</p>	Carried	Beauchamp, Shroff, Wester	Committee on Interprofessional Relations

American Academy of Pediatric Dentistry
 After-Action Minutes
 2016 Annual Session Meeting
 May 29, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
	<ul style="list-style-type: none"> Identify and develop strategies to engage existing interprofessional groups that AAPD and its members can work collaboratively with to promote children's oral health including but not limited to international, domestic, dental and non-dental groups of all sizes. 			
12	<p>To approve an amendment to Committee on Interprofessional Relations charge 3.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Develop a strategy to exchange best practice information between professional organizations. Background and Intent: AAPD recognizes that there are many interprofessional groups that they are key partners in promoting children's oral health issues. It is the intent of this committee to identify them with the intent to collaborate. 	Carried	Beauchamp, Shroff, Wester	Committee on Interprofessional Relations
13	<p>To add a representative from ADEA and a representative to IADR to the Committee on Interprofessional Relations.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> ADEA and IADR/AADR are key organizations that need to be included in the committee. 	Carried	Beauchamp, Shroff, Dalhouse	Committee on Interprofessional Relations
14	To accept the Plan for AAPD Engagement in International Pediatric Dental Meetings.	Withdrawn		
15	To join the Guideline International Network.	Withdrawn		
16	<p>To extend the term of the Millennial Task Force for one year and to have a Task Force meeting in Chicago at a cost of up to \$8,000.</p> <p>Discussion points:</p>	Carried	Chaet, Wester	Millennial Task Force

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Annual Session Meeting
May 29, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<ul style="list-style-type: none"> • Task Force has worked throughout the year to consider the charges, but feels it needs another year to figure out what to do with all the information collected. • Meeting will include Shari Kohn, chair of the Council on Membership and Membership Services. 			
17	To approve the budget as revised (see below).	Carried	Donly, Rutkauskas, Jurczak	Secretary-Treasurer

Summary of adjustments to the 2016-2017 budget approved by the Board of Trustees:

Expenses, Original:	10,718,405.00	Adjustments Detail	
Adjustments (see detail):	<u>88,000.00</u>	\$80,000	Workforce Study
Total expenses:	\$10,806,405.00	\$8,000	(5/24 Motion 14)
			Millennial Task Force Meeting
Revenue:	\$9,627,083.50		(5/29 Motion 16)
Balance:	\$-1,179,321.50		

Informational Items and Discussion Points

International Evidence Based Guidelines

Informational

- Effort by Cochrane Group to develop methodologies for what would be needed for an evidence-based guideline to be internationally accepted.
- At some point, this group will come together to have a meeting, and AAPD should send a representative.

Survey Review Service

Informational

- Membership complaint: too many surveys, especially from residents for their research project.
- Surveys are not always well designed.

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Annual Session Meeting
May 29, 2016

- A survey review service, in principle, would (for a fee) review any survey that wanted to use the Academy's mailing list. For an additional fee, the service would edit the surveys and make them usable.
- Badly designed surveys hurt the Academy—they make it hard to get a meaningful response rate.
- The research project is a CODA requirement, which many program directors believe is no longer relevant. There are much more effective ways to teach residents how to evaluate evidence than by completing a research project.
- Discuss with Council on Post-Doctoral Education and Cathy Flaitz (our representative on the Commission) if it would be possible to get program directors or CODA to accept other types of research.

The meeting was adjourned at 3:05 p.m. on Sunday, May 29, 2016.

Minutes approved by electronic vote July 5, 2016.