

American Academy of Pediatric Dentistry After-Action Minutes 2016 Ad Interim Meeting September 23, 2016

Meeting: Regular Ad Interim Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: Friday, September 23, 2016

Place: Grand Salon South, The Gwen Hotel, Chicago, Illinois

Presiding Officer: Dr. Jade Miller, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. James D. Nickman, Joseph B. Castellano, Kevin J. Donly, Deven V. Shroff, Brian A. Beitel, Jessica A. Meeske, Bruce H. Weiner, John L. Gibbons, Scott D. Smith, Amr M. Moursi, Paula L. Coates, Kerry Maguire, N. Sue Seale, Heber Simmons Jr., John S. Rutkauskas

Members Absent: Drs. Robert L. Delarosa, David A. Tesini

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel; Dr. Paul A. Casamassimo, Director, AAPD Pediatric Oral Health Research and Policy Center; Tonya Almond, Vice President for Meetings and Continuing Education; Thomas Jurczak, Director of Business Services

Guests Present for All or Part of Meeting: Drs. William Greenhill, ABPD President; Richard Chaet, Chair, Millennial Task Force

President Miller called the meeting to order at 8:35 a.m. on Friday, September 23, 2016.

Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To reaffirm the electronic vote of July 2016, approving the after-action minutes of the May Board Meetings.	Carried	Bjerklie	AAPD HQ
2	To approve the agenda as modified. <ul style="list-style-type: none"> • The following items were added to the agenda: <ul style="list-style-type: none"> Ongoing business: Email from College of Diplomates (Informational) Sponsorship Opportunities 	Carried	Bjerklie	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	Joint AAO Meeting Update (Informational)			
3	<p>To charge the Council on Government Affairs to look at strategies for funding mechanisms for residents and faculty to attend the Public Policy Advocacy Conference.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Last year's conference was almost \$250,000 over budget. • Increase largely due to increase in resident participation (100 more last year than the year before). • WSPD and Washington state fund a number of residents to attend; their process could serve as a model to other states and districts. 	Carried	Smith, Cashion, Litch	CGA
4	<p>To pay for the lodging of one person per program site for a maximum of two nights to attend the Public Policy Advocacy Conference.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Funding mechanisms for faculty already exist; motion keeps the focus on the residents. 	Carried	Litch, Bjerklie	AAPD HQ
5	<p>To approve the payment schedule defined in the memorandum of understanding from AAPD to HSHC.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • As discussed in May, AAPD has assumed all administrative costs for the Foundation since 2010. Previously, AAPD had supported 10% of such costs. • With the Foundation's financing now in good shape, it is time to transfer the responsibility back to Foundation. • No other dental specialty organization with a connected foundation supports 	Carried	Rutkauskas, Amundsen	AAPD HQ

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
	<p>their foundation at a greater share than 10%.</p> <ul style="list-style-type: none"> Schedule: To phase in the reduction over 3 years, from 90% for the current year, to 75% next year, to 50% the following year, and finally 10%. 			
6	To accept the draft audit report.	Carried	Donly, Rutkauskas, Jurczak	AAPD HQ
7	<p>To amend the proposal of the Policy and Procedure Committee to amend Section 8.P.23 of the <i>AAPD Administration Policy and Procedure Manual</i>, to include Affiliate members.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> The Section on Oral Health is no longer restricted to pediatric dentists and pediatricians; the chair could be a person with no ties to AAPD. 	Carried	Litch	Policy & Procedure Committee
8	<p>To amend Section 8.P.23 of the <i>AAPD Administration Policy and Procedure Manual</i>, concerning the composition of the Committee on Interprofessional Relations of the Council on Membership and Membership Services, adding: “The Chair of the Section on Oral Health of the American Academy of Pediatrics shall serve as an ex-officio, voting member of this committee, provided that active, life, affiliate, or associate membership in the AAPD is maintained.”</p>	Carried	Litch	Policy & Procedure Committee
9	<p>To approve the term “Clinical Practice Guidelines” to be assigned to those evidence-based guidelines that meet the criteria of the National Guideline Clearinghouse and that those sections that do not meet those criteria be renamed “Best Practices.”</p> <p>Discussion points:</p>	Carried	Gibbons, Rick, Stigers	Council on Clinical Affairs

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<ul style="list-style-type: none"> • Change to take effect in 2017-18 Reference Manual. • The Evidence Based Dentistry Committee will conduct an educational communication campaign for members between now and 2017 General Assembly. • In 2017, every document will have to be edited to reflect the change in nomenclature. 			
10	<p>To approve the proposed budget for the 2017 AAPD annual session.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Placeholders were in the original budget approved in May. • Revenue: 2,970,700 <ul style="list-style-type: none"> ○ Original budget: 2,720,000 ○ Difference: 250,700 • Expenses: 2,752,093 <ul style="list-style-type: none"> ○ Original budget: 2,715,821.84 ○ Difference: 36,271.16. 	Carried	Castellano, Rutkauskas, Almond	AAPD HQ
11	<p>To approve the Guideline on Protective Stabilization.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Guideline has been revised according to comments from General Assembly and AADMD. • Guideline will be posted on website for member comment. 	Carried	Gibbons, Rick, Bjerkle	CCA, AAPD HQ
12	<p>To charge the Council on Clinical Affairs to produce a guideline on silver diamine fluoride.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Council has created a policy, believes there is enough in the literature to write a guideline which will help members use SDF properly. 	Carried	Gibbons, Rick, Essling, Graham	CCA

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
13	To approve a change to the charge to the Council on Clinical Affairs to develop a policy on Human Papilloma Virus to an endorsement of the American Academy of Pediatrics' policy on Human Papilloma Virus (HPV).	Carried	Gibbons, Rick, Essling, Graham	CCA
14	To create a task force on safety to look at how and where the Academy can move forward on the issue of patient safety. Discussion points: <ul style="list-style-type: none"> • Members: Paul Reggiardo, John Liu, Charles Czerepak. 	Carried	Miller	President
15	To approve the expenditure of up to \$13,200 to fund a face to face meeting for a core group from the Committee on Sedation and Anesthesia to create a database for pediatric dental sedations. Discussion points: <ul style="list-style-type: none"> • There is currently no data available on pediatric dental sedations, other than periodic surveys. • Data should be available for the edification and protection of our members. • Analysis of such data will help improve the safety of sedations and enhance the credibility of our recommendations. • Request is for up to \$7,200 for 6 members to attend a face to face meeting, and membership for 4 pediatric sedation databases at \$1,500 each. 	Carried	Weiner, Liu, Dalhouse	CCA Committee on Sedation and Anesthesia
16	To approve four new pediatric dental residents to the Pediatric Dental Resident Committee of the Council on Membership and Membership Services: <ul style="list-style-type: none"> • Kelly M. Lipp, NC District (Ohio State 	Carried	Maguire, Bumann, Wester	CMMS, Pediatric Dental Resident Committee

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	University, 2018) <ul style="list-style-type: none"> • Nicholas B. Gordon, NE District (Boston University, 2018) • Samantha R. Mize, SE District (Medical University of South Carolina, 2018) • Kellie McGinley, SW District (University of Colorado, 2018) 			
17	To transfer the charges that apply to affiliate members from the Council on Membership and Membership Services to the Affiliate Advisory Committee. Discussion points: <ul style="list-style-type: none"> • The establishment of the new Affiliate Advisory Committee of the Council on Membership and Membership Services allows for specific focus on development of the Affiliate membership category. • Concentration of all development of the Affiliate membership will now be the responsibility of the Affiliate Advisory Committee. 	Carried	Maguire, Wester	CMMS, Affiliate Advisory Committee
18	To approve the mission and vision statements, charges, and final roster of the Affiliate Advisory Committee of the Council on Membership and Membership Services. Discussion points: <ul style="list-style-type: none"> • The charges are based on approved activities of the Implementation Plan of the Report of the Task Force on Enhancing the Value of the General Practice Membership. • The intent is to house all efforts pertaining to Affiliate membership within this committee. 	Carried	Maguire, Wester	CMMS, Affiliate Advisory Committee
19	To invite Dr. J. Timothy Wright and Dr. Christina Carter to be speakers for the	Carried	Miller, Almond	AAPD HQ

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<p>Comprehensive Review course, and to appoint Dr. Amr Moursi as chair.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Should Dr. Wright and/or Dr. Carter decline, approach Dr. Clarice Law and/or Dr. Janice Townsend. 			
20	<p>To move forward with exploring the “Courageous Leadership Training Workshop” designed by Procter & Gamble.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Procter & Gamble will be invited to present a preview course to interested members of the Board at the Annual Meeting in 2017. • Board will then determine the desirability of offering the course to membership at subsequent annual sessions. 	Carried	Almond	AAPD HQ
21	<p>To move forward with the concept of electronic publications.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Based on a member request to offer more of our publications electronically. • Note that all publications are available in electronic format; the change would be to have the members make a conscious decision. 	Carried	Rutkauskas, Wester	AAPD HQ
22	<p>To pilot electronic delivery of publications with the 2017 Membership Directory.</p>	Carried	Rutkauskas, Hansen	AAPD HQ
23	<p>To proceed with the development of a Chapter Leadership and PPA Training Program, with a budget implication of up to \$75,000.</p>	Carried	Litch, Almond	AAPD HQ
24	<p>To accept AADR’s invitation to become institutional members of the AADR.</p>	Defeated		

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
25	To approve the budget as revised (see below).	Carried	Donly, Rutkauskas, Jurczak	Secretary-Treasurer

Summary of adjustments to the 2016-2017 budget approved by the Board of Trustees:

Expenses, Original:	10,718,403.00		
Adjustments (see detail):	<u>\$124,471.16</u>	Adjustments Detail:	
Total expenses:	\$ 10,842,874.16	\$36,271.16	Annual Session adjusted expense (Motion 10)
		\$7,200.00	Sedation workgroup meeting (Motion 15)
		\$6,000.00	Pediatric sedation database (Motion 15)
		\$75,000.00	Chapter Leadership/PPA Training (Motion 23)
Revenue, Original:	\$ 9,627,083.50		
Adjustments (see detail):	<u>\$250,700.00</u>	Adjustments Detail:	
Total revenue:	\$ 9,877,783.50	\$250,700.00	Annual Session adjusted revenue (Motion 10)
Balance:	\$-965,090.66		

Informational Items and Discussion Points

Workforce Study Update

Informational

- In May, Board approved funding for a workforce study
- Requests for proposals have gone out.
- Group from Cornell is interested, but request a 6 month extension, which was agreed.
- Phone interviews to be held with two other groups that might be a good fit.

Leadership Development Committee

Informational

- Conference call within the next month; expect a report at the Winter Planning Meeting

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

AAPD2020

Informational

- Recall that Board approved change of venue from San Diego to Nashville, because construction at San Diego Convention Center will not be complete by May 2020.
- Only impediment at this point is reaching an agreement with the group that meets just before AAPD, to release rooms and convention space. No difficulties are anticipated.

Board Comprehensive Review Course

Informational

- This course would be aimed at how to take the test, content areas, etc., similar to the Oral Comprehensive Review course.
- ABPD is giving AAPD a list of members who have served on their Qualifying Exam committee but are not on the committee any longer. This will help form a committee to develop the course.
- It is anticipated that the course can begin to be offered in 2019.

Royal College of Surgeons of Ireland Meeting Update

Informational

- Total registrants to date: 371 (181 AAPD members). AAPD has added 12 sponsors and exhibitors.
- AAPD may be able to share their online streaming of the conference with our international members.

Email from College of Diplomates

Informational

- College of Diplomates went through a strategic planning session recently. They are in the process of determining what their future is.

American College of Dentists at Leadership Institute

Informational

- American College of Dentists has been discussing various types of leadership development options.
- They asked AAPD if there was a possibility that ACD could partner with AAPD to send some of their leadership to the course.
- They will be sending three of their leaders to the Leadership Institute cohort which begins in 2019.

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

- ACD will pay the full price for their leaders to attend.

Northeastern District Virtual Web Meeting

Informational

- Tufts University has agreed to be the moderator and is providing the technical know-how.
- Topic of the meeting is silver diamine fluoride. There will be presentations, then one week for online discussions.

Section 1557

Informational

- AAPD is trying several avenues to inform members about this regulation: notices in E-news and PDT.
- At the heart of the problem is the HHS requirement that translation be provided for the top 15 languages in the area of the practice.
- ADA has argued that this is impractical for small health practices; dentistry is alone in this argument, as most other health professionals now work under the auspices of larger institutions (hospitals, universities), which are able to afford to offer translation services.
- AAPD is trying to get state Public Policy Advocates to work on writing into insurance contracts that it is in the insurer's responsibility to cover translation.
- Another challenge is finding translation services. AAPD is looking into this aspect as well.

Millennial Task Force Update

Informational

- Task Force held a meeting concurrently with the Ad Interim Board Meeting.
- Expect a report in January.
- Summary of recommendations so far:
 - Revise New Pediatric Dentist Guide to Beginning Practice;
 - Offer more business courses ("Finance 101");
 - Involve younger membership in leadership by inviting them to sit in on the council meetings.

ADA Task Force on Specialty and Board Certifying Recognition

Informational

- Faced with the new American Board of Dental Specialties, the ADA is looking at options to revise their model of specialty recognition.
- Paul Casamassimo will be the AAPD representative on the Task Force, which will meet during the Mid-Winter Meeting in February.

American Academy of Pediatric Dentistry
After-Action Minutes
2016 Ad Interim Meeting
September 23, 2016

California Legislature Subcommittee on Pediatric Anesthesia

Informational

- Following a sedation death in California, the legislature appointed a two-person subcommittee to determine whether current California laws were sufficient to protect children undergoing anesthesia.
- Paul Reggiardo testified before the committee, and is keeping AAPD informed.

ADA Sedation Resolution

Informational

- AAPD has been approached about taking a position on the resolution.
- Guideline has been revised to defer to AAPD/AAP guideline for children.
- The Board members noted that pediatric dental sedation differs significantly from adult dental sedation in that the sedation level is minimal to moderate for pediatric patients; adult sedation is more often moderate to deep sedation. Therefore, pediatric patients can respond to stimuli, and can be monitored without capnography.

The meeting was adjourned at 3:37 p.m. on Friday, September 23, 2016.

Minutes approved by electronic vote November 30, 2016.