

**American Academy of Pediatric Dentistry  
After-Action Minutes  
2017 Annual Session Meeting  
May 23, 2017**

**Meeting:** Regular Annual Session Meeting of the 2016-2017 American Academy of Pediatric Dentistry Board of Trustees

**Date:** Tuesday, May 23 2017

**Place:** Chesapeake 5/6, Gaylord National Conference Center, Oxon Hill, Maryland

**Presiding Officer:** Dr. Jade Miller, AAPD President

**Minute Taker:** Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

**Members Present:** Drs. James D. Nickman, Joseph B. Castellano, Kevin J. Donly, David A. Tesini, Robert L. Delarosa, Deven V. Shroff, Brian A. Beitel, Jessica A. Meeske, Bruce H. Weiner, John L. Gibbons, Scott D. Smith, Amr M. Moursi, Paula L. Coates, Kerry Maguire, N. Sue Seale, Heber Simmons Jr., John S. Rutkauskas

**Staff Present for All or Part of Meeting:** Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel; Dr. Paul A. Casamassimo, Director, AAPD Pediatric Oral Health Research and Policy Center; Ms. Tonya Almond, Vice President for Meetings and Continuing Education; Mr. Paul Amundsen, Vice President for Development and Charitable Programs, Healthy Smiles, Healthy Children; Mr. Thomas Jurczak, Business Services Director

**Guests Present for All or Part of Meeting:** Dr. William A. Greenhill, ABPD President; Jessica Y. Lee, Secretary-Treasurer-Elect, J.C. Shirley, Southeastern District Trustee-Elect; Tegwyn H. Brickhouse, At-Large Trustee-Elect; Mario E. Ramos, Parliamentarian-Elect; and University of North Carolina residents Drs. Ivy Brisbin, Erin Tilton, and Anne Baker.

President Miller called the meeting to order at 8:32 a.m. on Tuesday, May 23, 2017.

**Actions taken by the Board at this meeting**

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To reaffirm the electronic votes conducted since January 2017: (a) Approving the after-action minutes of the January 13, 2017, meeting of the Board of Trustees	Carried	Bjerklie	AAPD HQ

\* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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	(b) Approving the 2017 awards recipients, and (c) Approving Martti™ as an endorsed provider of language interpretation services.			
2	<p>To approve the agenda as modified.</p> <ul style="list-style-type: none"> <li>• The following items were added to the agenda:            New business:            Credentials and Ethics Committee report (informational)</li> </ul>	Carried	Bjerklie	AAPD HQ
3	To approve the consent calendar as presented.	Carried	Bjerklie	AAPD HQ
4	<p>To approve the proposed changes to the <i>AAPD Administrative Policy and Procedure Manual</i>, as follows:</p> <ol style="list-style-type: none"> <li>1. Clarify e-blast timing for AAPD support of district and chapter initiatives (Section 10.C)</li> <li>2. Update HSHC and PAC voluntary recommended amounts (Section 7.B)</li> <li>3. Add EBD workgroup performance requirements (Section 9.G.3)</li> <li>4. Add new language on international collaboration at end of current collaboration policy (Section 13.J)</li> </ol> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• Item 1 was approved by the board at its January meeting and forwarded to the state and district chapters for review and comment; there were no comments.</li> <li>• Item 2 revises the level of voluntary donations to HSHC and PAC to \$100 for new dentists in practice for 1-10 years. This was a recommendation from HSHC; the PAC contribution levels customarily follow the same pattern.</li> </ul>	Carried	Delarosa, Litch	AAPD HQ

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	<ul style="list-style-type: none"> <li>• Item 3 was the suggestion of the Evidence-Based Dentistry Committee.</li> <li>• Item 4 was a directive of the Board from its January meeting</li> </ul>			
5	<p>To approve the recommendations of the Millennial Task Force.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• The action items will be charged to the appropriate councils and committees in 2017-2018.</li> </ul>	Carried	Nickman	President
6	<p>To explore the concept of Special Interest Groups further.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• SIGs will give our members a safe environment to speak about issues important to them.</li> </ul>	Carried	Litch, Rutkauskas	AAPD HQ
7	<p>To establish a Safety Committee housed in the Policy Center to look at all aspects of practice safety and patient safety in pediatric dentistry.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• The topic of safety is moving at a very fast pace in health care right now; not just in sedation, but also in such areas as dental materials, cyber security.</li> <li>• AAPD wants to create a culture of patient safety, and needs to invest very strongly in its commitment to safety.</li> <li>• State boards will look to the Academy for guidance; in a void, they might create something that may not work for dentistry.</li> <li>• A possible area to be examined will be voluntary office accreditation, through an independent third party.</li> </ul>	Carried	Casamassimo	AAPD POHRPC

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8	<p>To plan another Chapter Leadership meeting for presentation in 2018.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• From the survey responses, it is clear that both chapter leaders and PPAs should attend both sessions.</li> <li>• Look at scheduling it to coincide with Ad Interim board meeting, so that district trustees will be available.</li> </ul>	Carried	Rutkauskas, Litch	AAPD HQ
9	<p>To pursue a Public Health CE certificate program in conjunction with AAPHD.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• Several board members pointed out that there are already programs by which a member can get a certificate in public health, and that for many of those programs, the hours of study can be applied toward a degree.</li> </ul>	Defeated		
10	<p>To develop a full-day course on Tough Topics for Parents for 2019 Annual Session.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• The Board charged the Policy Center to develop a course on improving communication skills for our members to deal with parents.</li> <li>• Program would be for the entire office staff, from dentist to receptionist.</li> </ul>	Carried	Casamassimo, Wright	POHRPC
11	<p>To approve the appointment of David Avenetti and Mary Claire Garcia as co-chairs of the 2019 Local Arrangement Committee.</p>	Carried	Donly, Almond	Council on Annual Session
12	<p>To partner with AOS to provide an orthodontic CE meeting following 2018 Annual Session in Hawaii.</p> <p><b>Discussion points:</b></p>	Carried	Nickman, Rutkauskas, Almond	President, AAPD HQ

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	<ul style="list-style-type: none"> <li>• Leadership will work with AOS leadership to ensure that content and speakers are consistent with AAPD's mission and vision.</li> <li>• Proposed topic is early childhood intervention; will not conflict with February 2018 joint AAO/AAPD meeting.</li> </ul>			
13	<p>To establish a search committee of three people for Editor in Chief.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• Dr. Seale's third three-year term expires in 2018.</li> <li>• Search committee will review applications, select candidates, conduct interviews, and make recommendations to the board.</li> </ul>	Carried	Rutkauskas	AAPD HQ
14	<p>To appoint Norman Tinanoff, Bill Vann, and Donald Chi to the search committee.</p>	Carried	Rutkauskas	AAPD HQ
15	<p>To propose the pediatric dentistry topic for the 2018 ADA Annual Session be Silver Diamine Fluoride and the speaker be Joel Berg.</p>	Carried	Dalhouse	AAPD HQ
16	<p>To amend Motion 14 to add two more members, Kavita Mathu-Muju and Rebecca Slayton.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• Both are current editorial board members.</li> <li>• On further inspection, the AAPD bylaws state that there must be five members on the search committee.</li> <li>• Norman Tinanoff will serve as chair.</li> </ul>	Carried	Rutkauskas	AAPD HQ
17	<p>To empower the Credentials and Ethics Committee to make mirror decisions to</p>	Carried	Litch	Credentials and Ethics Committee

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	<p>suspend membership if license has been suspended by a dental board.</p> <p><b>Discussion points:</b></p> <ul style="list-style-type: none"> <li>• A member who has been suspended by the state dental board, should not remain a member “in good standing” of the AAPD.</li> <li>• The Committee will also make recommendations to the Constitution and Bylaws Committee about the wording in the Bylaws, particularly in regards to holding a hearing.</li> </ul>			
18	To name Kevin Donly as the AAPD representative to the 2017 American Indian/Alaska Native Oral Health Strategic Planning Meeting.	Carried	Donly	AAPD HQ

## Informational Items and Discussion Points

### Journal CE in Education Passport

#### Informational

- Background: The journal CE program has about 300 subscribers. It is a very manual process—subscribers are mailed a questionnaire which they mail back for grading; once graded, it is mailed back to them with a grading report. So staff has been looking at a way to make the program an online quiz.
- The vendor that hosts the AAPD Education Passport has forwarded a proposal, but it is not cost-effective.
- Staff will continue to explore the options.

### PR Campaign Update

#### Informational

- AAPD has devoted \$3 million over the past 3 years on this campaign.
- Next step is to work on areas where we can get the best exposure for the least expense. Satellite media tours are one example.

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## CERP Appointment

### Informational

- Our current representative on the Commission for Continuing Education Provider Recognition is Dr. Brian Beitel. His term is expiring. AAPD has nominated Dr. Monica Cipes to take his place.

## Workforce Study Update

### Informational

- Members will be getting a blast email urging them to complete the survey.
- Final report still expected by the end of December.
- AAPD will be sharing data openly with all members.
- The survey will be going to Active members only. Similar data for general dentists is being collected by the ADA, who will share that data with AAPD for this study.

The meeting was adjourned at 2:24 p.m. on Tuesday, May 23, 2017.

Minutes approved by electronic vote June 26, 2017.