

**American Academy of Pediatric Dentistry
After-Action Minutes
2017 Annual Session Meeting
May 28, 2017**

Meeting: Regular Annual Session Meeting of the 2017-2018 American Academy of Pediatric Dentistry Board of Trustees

Date: Sunday, May 28, 2017

Place: National Harbor 4, Gaylord National Conference Center, Oxon Hill, Maryland

Presiding Officer: Dr. James D. Nickman, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs., Joseph B. Castellano, Kevin J. Donly, Jessica Y. Lee, Mario E. Ramos, Jade Miller, Deven V. Shroff, J.C. Shirley, Jessica A. Meeske, Bruce H. Weiner, John L. Gibbons, Amr M. Moursi, Paula L. Coates, Tegwyn Brickhouse, Kerry Maguire, N. Sue Seale, Heber Simmons Jr.

Members Absent: Dr. John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel;

Guests Present for All or Part of Meeting: Drs. Jeffrey A. Mabry, AAPD President; AAPD Past Presidents Drs. Jerome Miller, Robert L. Delarosa, and Ned Savide

Dr. Jerry Miller presented Dr. James Nickman with a presidential gavel made from cebile wood from Indonesia. It's a real hard wood with a beautiful grain. The gavel will be added to the presidential gavel plaque at the AAPD Headquarters office.

Dr. Nickman reminded the board to complete the conflict of interest and fiduciary duties forms. It is important for the board to be aware of any conflicts. Dr. Nickman restated the purpose of the fiduciary duties form: The board must speak as one unit. It is important to have free and open discussions, so that all board members can express their opinions. Once the board has made a decision, all members must back that decision.

President Nickman called the meeting to order at 12:37 p.m. on Sunday, May 28, 2017.

Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To approve the agenda as modified. <ul style="list-style-type: none"> • The following items were added to the agenda: 	Carried	Bjerklie	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	Informational point from John Gibbons International Members (Kevin Donly) Informational point from Jim Nickman Populate the Safety Committee Potential charge to CCA Editorial Board Evidence Based Dentistry Committee			
2	To approve the charges for councils and committees as amended. Discussion points: <ul style="list-style-type: none"> • Committee on Special Health Care Needs: Add a charge to facilitate the education of post-doctoral students and practicing pediatric dentists. • New Pediatric Dentist Committee: Add a charge to develop a selection process to add new dentists to each council. • Pediatric Dental Resident Committee: Change the resident recognition award from 4 awards yearly to “up to” 4 awards yearly. • Committee on Interprofessional Relations: Delete charges 3 and 6. <ul style="list-style-type: none"> ○ Committee has suggestions for revisions to the RFP form. 	Carried	Bjerklie	AAPD HQ
3	To approve the appointments as amended. Discussion points: <ul style="list-style-type: none"> • Added: to Council on Membership and Membership Services—Oshmi Dutta and Kaitlin Jennison; to Special Health Care Needs—Neva Eklund. • The roster will be posted on the AAPD website 	Carried	Bjerklie	AAPD HQ

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4	<p>To evaluate the budgetary impact of supporting academic program's attendance at the AAPD Public Policy Advocacy Conference and make a proposal for 2018 Advocacy Conference to the Ad Interim Board.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Concern was raised by the Western Society of Pediatric Dentistry that AAPD pays for 2 nights lodging for each program, but for west coast programs, it is necessary to arrive Saturday night to participate in Sunday's program. • Recall that the decision to cut back on support was made because the budget for the conference had gotten out of control; the board was to review the budget each year. 	Carried	Litch	PAC, CGA, BFC
5	<p>To approve the changes in the PAC Bylaws.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The PAC bylaws required updating to correct the business address and the number of district representatives on the committee. 	Carried	Litch	AAPD PAC
6	<p>To approve the members of the Safety Committee:</p> <p>Jade Miller, Chair and Board Liaison Paul Casamassimo Paul Reggiardo John Liu William Greenhill</p>	Carried	Nickman, Bjerklie	President, AAPD HQ
7	<p>To approve the appointment of Kaaren Vargas to the Editorial Board of <i>Pediatric Dentistry</i>, to fill the unexpired term of Dr. Evlambia Harokopakis-Hajishengallis.</p>	Carried	Nickman, Bjerklie	President, AAPD HQ

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17	To approve the budget as presented.	Carried	Lee, Rutkauskas, Jurczak	Secretary-Treasurer

Summary of adjustments to the 2016-2017 budget approved by the Board of Trustees:

Core Expenses:	\$9,659,730.63
Core Revenues:	\$9,226,139.00

Core Net Gain/(Loss):	(\$433,591.63)
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Informational Items and Discussion Points

International Members

Informational

- A corporate affiliate member approached Kevin Donly to ask if there could be special considerations for international member dues and a special registration fee for registrants from Asia.
- The board noted that the dues for International members are already half of Active member dues.
- The board was concerned that a special registration fee for any registrant, on any basis, makes the fee schedule inequitable.
- Dr. Nickman was approached with a similar request from the Mexican Academy of Pediatric Dentistry.

Evidence-Based Dentistry Committee

Informational

- The committee is concerned about the makeup of the workgroups and mentoring new members.
- Workgroup members should be required to take the Evidence-Based Training course at annual session. Residents should also be required to take the course.
- The committee needs more staff. They will work on a job description and forward it to the board for its ad interim meeting.

The meeting was adjourned at 2:19 p.m. on Sunday, May 28, 2017.

Minutes approved by electronic vote June 26, 2017.