

**American Academy of Pediatric Dentistry
After-Action Minutes
2018 Winter Planning Meeting
January 12, 2018**

Meeting: Regular Winter Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: Friday, January 12, 2018

Place: Royal Palm Ballroom, Naples Grande Beach Resort, Naples, Florida

Presiding Officer: Dr. James D. Nickman, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. Joseph B. Castellano, Kevin J. Donly, Jessica Y. Lee, Mario Ramos, Jade Miller, Deven V. Shroff, J.C. Shirley, Jessica A. Meeske, Bruce H. Weiner, John L. Gibbons, Amr M. Moursi, Paula L. Coates, Tegwyn H. Brickhouse, Kerry Maguire, N. Sue Seale-Coll, Heber Simmons Jr., John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel; Dr. Paul A. Casamassimo, Chief Policy Officer, AAPD Pediatric Oral Health Research and Policy Center; Tonya Almond, Vice President for Meetings and Continuing Education; Thomas Jurczak, Director of Business Services; Robin Wright, Director, AAPD Pediatric Oral Health Research and Policy Center.

Guests Present for All or Part of Meeting: Drs. Jeffrey C. Mabry, ABPD President; K. Jean Beauchamp, Secretary-Treasurer-elect; John Fales, Southwestern District Trustee-elect; Jacob Lee, Western District Trustee-elect; Wayne Stephens, AAPD Harris Fellow; Anthea Drew Mazzawi, College of Diplomates.

President Nickman called the meeting to order at 9:01 a.m. on Friday, January 12, 2018.

Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1	To reaffirm the electronic votes: a. November 2017, approving the after-action minutes of the October 13, 2017, Board meeting. b. December 2017, approving the 2017 General Assembly minutes; the appointment of Dr. Robert L. Delarosa to the ADA National Commission on Recognition of Dental Specialties and Certifying Boards; and the selection of the Gaylord National Convention Center as	Carried	Bjerklie	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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	the site for the 2027 AAPD Annual Session.			
2	<p>To approve the agenda as modified.</p> <ul style="list-style-type: none"> • The following items were added to the agenda: <ul style="list-style-type: none"> Ongoing Business: <ul style="list-style-type: none"> ○ Next steps with AAPD/AAP sedation document New Business: <ul style="list-style-type: none"> ○ Bright Futures ○ AGD request to participate in a special issue of the AGD journal ○ ADA Sleep Apnea conference ○ New charge for Leadership Committee 	Carried	Bjerklie	AAPD HQ
3.	To approve the consent calendar as presented.	Carried	Bjerklie	AAPD HQ
4.	<p>To approve the recommendations of the Safety Committee, with a budget impact of \$7,000 for an additional face to face meeting.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Action items: <ul style="list-style-type: none"> ○ To move forward in approaching AAAASF, to explore the possibility of working with them to develop an accreditation process that is the best fit for pediatric dentists. ○ To bring Dr. Barry Jacobson on as an expert consultant. ○ To engage CODA and recommend the establishment a safety standard. ○ Convene a Safety Symposium in 2019. ○ Approach the American Board of Pediatric Dentistry regarding forming a relationship on activities related to safety. ○ Dr. Leila Younger to replace Dr. William Greenhill as ABPD 	Carried	Miller, Rutkauskas, Royston, Dalhouse, Almond	POHRPC Safety Committee

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	<p>representative on the committee, to ensure continuity.</p> <ul style="list-style-type: none"> ○ Review and update existing AAPD sedation policies and recommendations to match joint AAP/AAPD sedation guideline. ○ Approve a face-to-face safety committee meeting between January-July 2018. ● The proposed safety symposium would cover not just sedation, but also water lines, office procedures and other topics that would make it more interesting for a general audience. 			
5.	<p>To charge the Council on Clinical Affairs to revise the document, Best Practice on Use of Anesthesia Providers in the Administration of Office-based Deep Sedation/General Anesthesia to the Pediatric Dental Patient, to add modified language prepared by Drs. Charles Coté and Stephen Wilson, and to review other sedation-related documents so that all documents are consistent.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> ● Dr. Coté request AAPD’s support of an addendum to the joint sedation document, to clarify the number of personnel required. ● AAP’s procedures do not permit an easy amendment; they have suggested reopening the document for a full revision, which would take several years. 	Carried	Gibbons, Rick, Graham	CCA
6.	<p>To approve the recommendation of the Editor in Chief for appointments to the <i>Pediatric Dentistry</i> editorial board and abstract editors.</p>	Carried	Castellano	President-Elect

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7.	<p>To approve the recommendations of the Policy and Procedure committee to amend the <i>AAPD Administration Policy and Procedure Manual</i> as proposed:</p> <ul style="list-style-type: none"> • Sections 8.P.18 and 8.P.17, to specify that there are no term limits for CDBP chair and members. • Section 15 (new), to operationalize Special Interest Groups (SIGs). • Section 9.C, technical correction to the process for development of policies and best practices. • Section 14, to operationalize the Safety Committee. • Section 7, to implement dues reduction for predoctoral student members transitioning to Affiliate membership. <p>Discussion points:</p> <ul style="list-style-type: none"> • The SIG process was discussed; will be developed with the help of the first group of SIG chairs. • Suggestions for SIG chairs should be forwarded to the president-elect by May. • SIGs will be launched when the AAPD website redesign is complete. 	Carried	Litch, Bjerklie	Policy and Procedure Committee
8.	<p>To approve the recommendations of the Council on Clinical Affairs for revised documents, with the exception of Best Practices on Periodicity of Examination, Preventive Dental Services, Anticipatory Guidance, and Oral Treatment for Infants, Children, and Adolescents.</p>	Carried	Gibbons, Rick, Graham	Council on Clinical Affairs
9.	<p>To approve the document, Best Practices on Periodicity of Examination, Preventive Dental Services, Anticipatory Guidance, and Oral</p>	Defeated		

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	<p>Treatment for Infants, Children, and Adolescents.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The Periodicity document recommends deleting the 6 month recall recommendation, because there is no evidence for it. • There is also no evidence against it. • Unlike a healthy adult, so much can change for a pediatric patient in one year. • Delta Dental has data from their populations showing that fluoride application is better twice a year than once a year. 			
10.	To charge the Council on Clinical Affairs to develop a best practice on periodontal disease.	Carried	Gibbons, Rick, Graham	Council on Clinical Affairs
11.	<p>To approve the recommendations of the Council on Clinical Affairs for new documents.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The amendment language should be included in the document, Policy for Selecting Anesthesia Providers for the Delivery of Office-Based General Anesthesia. 	Carried	Gibbons, Rick, Graham	Council on Clinical Affairs
12.	<p>To approve the recommendation of the Council on Clinical Affairs to develop a new evidence-based guideline on fluoride therapy.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The Evidence-Based Dentistry Committee will be charged to examine the evidence to determine feasibility. 	Carried	Maguire, Chi, Graham	Evidence Based Dentistry Committee
13.	To approve the 2018 AAPD Legislative and Regulatory Priorities.	Carried	Brickhouse, Hodges, Litch	Council on Government Affairs

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14.	To remove Charge #5 from the charges of the Council on Membership and Membership Services, New Pediatric Dentist Committee.	Carried	Shirley, Cully, Wester	New Pediatric Dentist Committee
15.	To charge the Leadership Development Committee to develop a process to identify and vet new talent/people for involvement in AAPD.	Carried	Berg, Miller, Rutkauskas	Leadership Development Committee
16.	<p>To approve the request for support from the Egyptian Pediatric Dentistry Association.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Requested a speaker from AAPD, the speaker and topic to be the selection of AAPD. • Regional meeting, attendees from all over the Mediterranean region. • Support of up to \$6,000 to cover airfare and honorarium. 	Carried	Moursi, Almond	AAPD HQ
17.	<p>To fund a half day course on a pediatric dentistry topic at the ADA Annual Meeting.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • ADA has agreed to place the pediatric dentistry course within the regular scientific programming, not in the “Specialty Pavilion” structure. • Topic will be Silver Diamine Fluoride; Joel Berg is the speaker. • Budget impact is \$5,000. 	Carried	Almond	AAPD HQ
18.	To approve \$5,500 for membership dues for the Dental Quality Alliance.	Carried	Jurczak, Litch	AAPD HQ
19.	To send a letter of support for Bright Futures Implementation, with the addition of a paragraph to support oral health.	Carried	Rutkauskas	AAPD HQ

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20.	<p>To approve the patient education materials generated from the Guidelines on Silver Diamine Fluoride and Vital Pulp Therapy, include AAPD brochures on:</p> <ul style="list-style-type: none"> • Silver Diamine Fluoride • Pulpotomy • Indirect Pulp Therapy <p>Discussion points:</p> <ul style="list-style-type: none"> • Minor change to the brochure on Indirect Pulp Therapy to replace the phrase “baby root canal”. 	Carried	Graham	AAPD HQ
21.	<p>To approve the proposal from Weber Shandwick to develop a social media toolkit.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Toolkit will be a member benefit. • Budget impact of up to \$15,000. 	Carried	Hoelt	AAPD HQ
22.	<p>To appoint Vinod Miriyala as a consultant to the POHRPC Advisory Board.</p>	Carried	Casamassimo, Wright	POHRPC
23.	<p>To approve the proposed slate of members for the workgroup to develop an evidence based guideline on Behavior Guidance, with the exception of Dr. Dennis McTigue.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • A statistician will need to be added in the future. 	Carried	Maguire, Graham	AAPD HQ, EBDC
24.	<p>To approve the appointment of Dr. Chia-Yu Chen to the EBDC workgroup on Non-Vital Pulp Therapy.</p>	Carried	Maguire, Graham	AAPD HQ, EBDC
25.	<p>To approve funding of \$3,237 to support the reprint of the SDF Guideline in the February issue of “Decisions in Dentistry”.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The major funding for the reprint is provided by Elevate Oral Care, the sole 	Carried	Rutkauskas	AAPD HQ

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	<p>manufacturer of Silver Diamine Fluoride.</p> <ul style="list-style-type: none"> • Members stated concern that the perception might be that AAPD is partnering with Elevate Oral Care. • There will be a disclaimer that the reprint is supported by an unrestricted educational grant from Elevate Oral Care. 			
26.	<p>To approve a joint symposium with the Canadian Academy of Pediatric Dentistry in 2021 in Montreal.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • This would replace the AAPD annual symposium for that year. 	Carried	Rutkauskas, Almond	AAPD HQ
27.	<p>To move forward with AGD to contribute to a special issue on pediatric dentistry in their journal.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Special issues is scheduled for November/December 2018. • Request is for a guest editorial and assistance in identifying and soliciting manuscript from AAPD members, as well as promotion of the issue to membership. • AAPD will receive 400 copies of the issue and members will get electronic access for a period. • Good opportunity for junior faculty to get publication experience. 	Carried	Castellano, Rutkauskas	AAPD HQ
28.	<p>To approve the nomination of Dr. Norman Tinanoff to receive the 2018 Evidence Based Dentistry Service Award.</p>	Carried	Graham, Bjerklie	AAPD HQ

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29.	To work with the ADA to create a continuing education course on sleep apnea. Discussion points: <ul style="list-style-type: none"> • Planning is still in the initial stages, so there is not much information to share. • The motion allows AAPD headquarters to move forward with planning. 	Carried	Almond	AAPD HQ
30.	To approve the budget as revised (see below).	Carried	Lee, Rutkauskas, Jurczak	Secretary-Treasurer

Summary of adjustments to the 2017-2018 budget approved by the Board of Trustees:

Expenses, Original:	\$ 10,562,090.92		
Adjustments (see detail):	<u>\$ 41,737.00</u>	Adjustments Detail:	
Total expenses:	\$ 10,603,827.92	\$7,000	Safety Committee meeting (Motion 4)
		\$6,000	Egyptian Pediatric Dentistry Association meeting (Motion 16)
		\$5,000	ADA meeting (Motion 17)
		\$5,500	DQA Dues (Motion 18)
		\$15,000	Social Media Toolkit (Motion 21)
		\$3,237	SDF Guideline reprint (Motion 25)
Revenue, Original:	<u>\$ 9,727,939.00</u>		
Total revenue:	\$ 9,727,939.00		
Balance:	\$-875,888.92		
Capital Improvements	\$350,000		Website redesign (2018-2019)

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Informational Items and Discussion Points

Nominations Committee

Informational

- Secretary-Treasurer: K. Jean Beauchamp
- Academic Trustee At Large: Homa Amini
- ABPD Director: Gregory W. Olson

Dr. Castellano will appoint Dr. Anupama Rao Tate as the Parliamentarian for 2018-2019.

Editor-in-Chief Search Committee

In closed session, the board considered the recommendations of the Search Committee, interviewed finalists, determined on a candidate, and directed the President and Chief Executive Officer to negotiate terms.

Workforce Study

Informational

- Shortages are geographical – rural areas, areas with smaller populations need pediatric dentists, large urban areas are over-saturated.
- Interesting finding was the state where a dentist got their High School education correlated with the state they currently practice in, more so than residency programs. AAPD (and ADA) could try to encourage recruitment from the areas where there are shortages.
- Findings will be published in a peer-reviewed journal.
- Next step is for the Policy Center to develop communication points based on the findings.

American Board of Pediatric Dentistry

Informational

Dr. Mabry provided some statistics on the Oral Clinical Exam (OCE) and the Qualifying Exam (QE).

- For the most recent OCE, there was an 86% pass rate; 470 new diplomates.
- Every year, the percentage of eligible dentists that are certified climbs 2-3%. Currently, 75% are certified.
- For the most recent QE, the pass rate was 95%.

Biennial Chapter Leadership Summit and PPA Workshop

Informational

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- Draft agenda was presented to the board.
- In order to schedule all activities, it will be necessary to move the Ad Interim board meeting to Thursday instead of Friday.
- Chapter Leadership Summit will take place on Friday; PPA Workshop on Saturday. Attendees will be encouraged to participate in both.
- Dentists who serve on state dental boards will also be identified and invited.

ADA Specialty Commission

Informational

- Dr. Delarosa was selected to serve as the AAPD representative on the Commission.
- Each specialty will be assessed for a portion of the \$90,000 support costs; the method and timing has to be determined by the specialties.
- This will be an agenda topic for the Dental Specialty Group meeting in February.

CODA Commissioner

Informational

- Dr. Cathy Flaitz's term expires in 2018.
- New AAPD commissioner's name to be forwarded to ADA by May.

Awards Funding

Informational

- Two AAPD awards are no longer funded:
 - The Album Society has ceased to exist, so the Manuel Album award has no funding.
 - Procter & Gamble/Crest/Oral-B are no longer funding the Jerome B. Miller "For the Kids" Award.
- The 2018 awards will be presented; the board will consider future funding at a later time.

The meeting was adjourned at 5:13 p.m. on Friday, January 12, 2018.

Minutes approved by electronic vote February 7, 2018